RESOLUTION NO. 2007-77



ESTABLISHING FEES AND CHARGES FOR VARIOUS MUNICIPAL SERVICES AND REPEALING RESOLUTION NO. 2006-170

Effective Date: July 1, 2007

RESOLUTION NO. 2007-77

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAMON ESTABLISHING FEES AND CHARGES FOR VARIOUS MUNICIPAL SERVICES FOR FISCAL YEAR 2007-08 AND REPEALING RESOLUTION NO. 2006-170

WHEREAS, it is necessary from time to time to revise the fees and charges that assist in defraying the costs of various services rendered by the City; and

WHEREAS, the fees and charges as set forth in Exhibit 1, attached hereto and made a part hereof, have been found to be based upon the actual costs of performing such services and are reasonable.

NOW, THEREFORE BE IT RESOLVED, by the City Council as follows:

Section 1. The fees and charges shown in Exhibit 1 attached hereto and incorporated herein by reference shall be in force and effect July 1, 2007.

Section 2. Resolution No. 2006-170 is hereby repealed.

PASSED, APPROVED AND ADOPTED on this 24th day of April 2007 by the following vote:

AYES: Councilmembers Hudson, Livingstone, Perkins, Rowley and Mayor Wilson

NOES:

ABSENT:

ABSTAIN:

H. Abram Wilson, Mayor

ATTEST:

Patricia Edwards, City Clerk

Exhibit 1: Establishing Fees and Charges for Various Municipal Services for Fiscal

Year 2007-08 and Repealing Resolution No. 2006-170

CITY OF SAN RAMON FY 2007-08 FEE RESOLUTION

TABLE OF CONTENTS

1	CENER	ΔΤ	COY	TERM	JMEN	JT
ц	L-PINPR	ΑΙ.	171/1	ואויוע	יו, יו ועוש	* 1

General Fees	1
FINANCE	
Business License Fees	2
PLANNING/COMMUNITY DEVELOPMENT	
Planning Services Division Fees	3
Annexations - Environmental Review	3
Mitigation Monitoring Administration - Text Amendments	4
Time Extension - Development Agreements & Amendments	
Development Impact Fees - Microfilm and/or Laserfische Fee	6
Building & Safety Services Division Fees	Q
Building Permit and Plan Check	QQ
Other Inspections	۰۱
Neighborhood Preservation & Code Violations – Administrative Costs Pertaining	10
	10
To Violations of the Sign Ordinance	
Administrative Costs Pertaining to Other City Violations	
Electric Permit	
Plumbing Permit	
Mechanical Permit	1/
Transportation Services Division	18
Citywide Traffic Impact Mitigation Fees - Tri-Valley Transportation	
Development Fees	18
ENGINEERING SERVICES	
Geological Hazard Abatement District (GHAD)	19
Drainage Permit Application Fee – Site Development	90
Encroachment Permits – Other Parcel Review Fees	
Creek Study & Drainage Mitigation – Engineering Research	

CITY OF SAN RAMON FY 2007-08 FEE RESOLUTION

TABLE OF CONTENTS

POLICE SERVICES	
Bingo/I.D. Cards - Massage Permit Fees	24
Violation of City Ordinance - Violation of California Vehicle Code	25
PUBLIC SERVICES	
Special Event Staffing & "Call Out Rates" - Right-of-Way Banner Permit Applica	ation 26
Fingerprinting – Crime Prevention	
Transaction Fees	27
Advertising Fees - Special Events Permit Application	28
Upper Barn Rental & Glass House Garden Rental Fees	30
	31
Civic Center Site, & Senior Center Gazebo Rental Fees	33
	34
San Ramon Olympic Pool & Aquatic Park & Dougherty Valley Aquatic Facility	
	35
Forest Home Farms Picnic Rental Fees	36
Dougherty Station Community Center Front Row Theater Rental Fees	30
Equipment Rental Fees	
Aquatic Center Swim Meet Fees	
	······································

GENERAL GOVERNMENT GENERAL FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Administrative Appeal Hearings Authorized by the	\$350.00
Municipal Code	
All Reports, Fiscal Year Budget and printed/bound	Cost of Production plus 10%
documents	
Card Room License Application	As determined by the Contra Costa County Elections Division
Copy Charges (in-house)	\$.10/page; duplexed pages count as two (2) pages
Council/Commission Agendas	\$20.00/year
Council/Commission Minutes	\$40.00/year
Council Packet	\$15.00/packet (Prepaid)
Document Certification	\$5.00
Franchise Fees	(1) Deposit at time of Application the amount estimated by
	staff necessary for retention of Consultant to review
	Application.
	(2) Amount not expended will be refunded. If costs exceed
	deposit, Applicant will be required to increase deposit.
Late Filing Fine for Fair Political Practices	\$10.00/day with maximum of \$100.00
Commission Statements	
Late Payment Fee	10% of fee or \$10.00 (whichever is greater)
Marriage Ceremony Fee	\$50.00/ceremony
Microfiche of files and plans	Standard 24" x 36" - \$1.25/sheet; 8 ½" x 11" or 11" x 14" -
	\$.50/sheet
Notary Services	\$10.00/signature or maximum allowable by law
Notice of Intent to Circulate Petition	\$200 .00 (This fee will be refunded to the filer if, within one
	(1) year of the date of filing the Notice of Intent, the City Clerk
	certifies the sufficiency of the petition.) Per Elections Code
	9103(b).
Passport Execution Fee	\$30.00/passport
Payment Plan Administration	\$5.00/month
Returned Check Charge	\$25.00
Research Time	\$40.00/hr
Subordination Fee	\$250.00 Processing Fee for each escrow
Subpoena Fee	\$150.00/employee

FINANCE DEPARTMENT BUSINESS LICENSE FEES

DESCRIPTION OF SERVICE	APPROVED FEE
General Business:	
0-5 Employees	\$35.00
6-50 Employees	\$70.00
More than 50 Employees	\$350.00
Lessors Commercial Property:	
Less than 5,000 Square Feet	\$35.00
5,001 - 10,000 Square Feet	\$70.00
More than 10,000 Square Feet	\$350.00
Lessors Dwelling Units:	71
One unit only	\$35.00
Two (2) to Five (5) units	\$70.00
More than Five (5) units	\$350.00
Amusements & Itinerant Businesses, Circuses,	
Carnivals and Exhibitions:	
First Day	\$60.00
Each Additional Day	\$30.00
Temporary Places of Sale:	
One (1) Day	\$30.00
Two (2) to Five (5) Days	\$60.00
Six (6) to Thirty (30) Days	\$300.00
Vending Machines:	
One (1) to Five (5) Machines	\$60.00
More than Five (5) Machines	\$120.00
Business License Information Reports:	770
Standard Business Listing	\$20.00
(public data only)	
Non-Standard Report	Cost of Product
Business License Document Reprint	\$10.00
Late Payment Fee:	10% of License Fee for each month for five (5) months
	plus 7% interest

DESCRIPTION OF SERVICE	APPROVED FEE	
Annexations		
Annexation Processing	Time & Materials plus \$3,000.00 Deposit	
Architectural Review		
Conceptual	\$300.00 (to be applied to formal Application; maximum of one (1) ARB Meeting)	
Residential		
Single-Family 2 nd Story Addition	\$300.00	
New Construction	Time & Materials + \$500.00 Deposit 1 DU 1	
	Time & Materials + \$1,000 Deposit - 2-10 DU's	
	Time & Materials + \$3,000.00 Deposit - More than 10 DU's	
Office/ Commercial/Industrial		
New Construction, Additions, Alterations	Time & Materials + \$1,000.00 Deposit - Up to 10,000 Sq Ft	
	Time & Materials + \$2,000.00 Deposit - 10,001 Sq Ft to 50,000 Sq Ft	
	Time & Materials + \$3,000.00 Deposit - 50,001 Sq Ft to 100,000 Sq Ft	
	Time & Materials + \$4,000.00 Deposit - More than 100,001 Sq Ft	
Administrative Review - ARB Review (All Districts)	Apply Time & Materials + Deposit as above Fee	
Development Plan		
Conceptual Development Plan Review	\$500.00	
Development Plan (Residential)	Time & Materials + \$5,000.00 Deposit	
Development Plan (Non-Residential)	Time & Materials + \$5,000.00 Deposit	
Development Plan Amendment (Changes to Site Plan and/or Sq Ft		
Administrative Review	\$2,000.00	
Public Hearing Required	Time & Materials + \$2,000.00 Deposit	
General Plan		
General Plan Amendment	Time & Materials + \$5,000.00 Deposit	
Environmental Review		
Categorical Exemption	\$75.00	
Negative Declaration Administratively Prepared	Time & Materials + \$1,500.00 Deposit	
Consultant Prepared	Consultant's Cost + 25% Administrative Fee	
Environmental Impact Report	Consultant's Cost + 25% Administrative Fee	

¹ Dwelling Unit

DESCRIPTION OF SERVICE	APPROVED FEE	
Mitigation Monitoring Administration		
Mitigation Monitoring Staff Time	Time & Materials + \$1,500.00 Deposit	
Mitigation Monitoring Program	Consultant's Cost + 25% Administrative Fee	
Implementation / Special Peer / Consultant	,	
Review		
Contra Costa County Clerk Filing Fee (Fee	\$50.00	
payable to County Clerk)		
Department of Fish & Game User Fee -	\$1,800.00	
Negative Declaration		
Environmental Impact Report	\$2,500.00	
Recreational Vehicle Registration	\$25.00	
Rezoning		
Rezoning (All Districts)	Time & Materials + \$3,000.00 Deposit	
Sign Review		
Sign Permit (Each face copy charge)	\$100.00	
Sign Permit (Each new sign requiring ARB	\$300.00	
Review)		
Master Sign Program Approved Signs	\$150.00	
New Master Sign Program	Time & Materials + \$2,000.00 Deposit	
New Master Sign Program Amendment	Time & Materials + \$1,000.00 Deposit	
Temporary Sign Permit	\$150.00	
Temporary Banner / Special Event Sign	\$50.00	
Special Reviews		
Document / File Research	\$75.00 per hour (minimum \$150.00 Deposit)	
Special Peer / Consultant Review	Consultant's Cost + 25% Administrative Fee	
Specific Plan		
Specific Plan (Consultant Prepared)	Consultant's Cost + 25% Administrative Fee (For	
	Deposit) + Time & Materials	
Subdivisions		
Major Subdivision	Time & Materials + \$3,000.00 Deposit	
Minor Subdivision	Time & Materials + \$3,000.00 Deposit	
Lot Line Adjustment / Technical Review (See	\$250.00/Parcel	
Engineering Department Fee Schedule)		
Text Amendment		
General Plan Text Amendment	Time & Materials + \$3,500.00 Deposit	
Specific Plan Text Amendment	Time & Materials + \$3,500.00 Deposit	
Zoning Text Amendment	Time & Materials + \$3,500.00 Deposit	

DESCRIPTION OF SERVICE	APPROVED FEE
Time Extensions	
Time Extension Approved Administratively	\$300.00
(Architectural Review, Development Plan, Use	
Permit Major / Minor Subdivisions, Variance, etc.)	
Time Extension Requiring Public Hearing(s)	Time & Materials + \$1,000.00 Deposit
(Development Plan, Use Permit, Major / Minor	, , , , , , , , , , , , , , , , , , , ,
Subdivisions, Variance, etc.)	
Use Permits	
Minor Land Use Permit and Amendments (All	Time & Materials + \$750.00 Deposit
Districts)	^
Major Land Use Permits Requiring Public	Time & Materials + \$3,000.00 Deposit
Hearing(s) & Amendment to Land Use Permit	·
and/or Conditions of Approval (All Districts)	
Home Occupation	\$50.00
Temporary (Special Events e.g. Christmas Tree	\$300.00 + \$500.00 Cleaning Deposit (for all other
Lots, etc.)	events, see Parks & Community Services Fee
	Schedule)
Large Family Day Care (When located within a	\$750.00
residence)	
Congregate Care / Group Homes (When located	Time & Materials + \$1,500.00 Deposit
within a residence)	
Zoning Clearance	\$150.00
Telecommunications Land Use Permit	
Administratively Processed	Time & Materials + \$1,500.00 Deposit
Requiring ARB Review	Time & Materials + \$1,800.00 Deposit
Requiring Planning Commission Review	Time & Materials + \$2,000.00 Deposit
Variances	
Variance (Single Family Residence)	\$300.00
Variance Requiring Public Hearing (Each	Time & Materials + \$1,500.00 Deposit
Application)	-
Administrative Variance	\$500.00
Minor Exception	\$300.00
Appeals	
Sign Permit / Lot Line Adjustment	\$250.00
Major Subdivision / Minor Subdivision / Variance	Time & Materials + \$350.00 Deposit - Deposit to
/ Administrative Determination (Zoning	be paid by Appellant and the Time & Materials
Administrator)	Charges Paid by Applicant
Development Agreement & Amendments	Time & Materials + \$2,000.00 Deposit

² Application Land Use Permit

DESCRIPTION OF SERVICE	APPROVED FEE
Development Impact Fees	
School Age Child Care Fees	See City Council Resolution No. 2005-139
Beautification / Cultural Activities	0.001 of the Building Code
Aerial Mapping Fee	0.0005 of the Building Code_Valuation
Westside Specific Plan Recovery	\$392.67 per DU \$0.27 each building Sq Ft to be
	adjusted 8% per from 2000 Base Year
General Plan Recovery Costs	0.003 of the Building Code Valuation
Zoning Ordinance Recovery Costs	0.001 of the Building Code Valuation
Crow Canyon Specific Plan Recovery Fee	Commercial - \$0.44 per square gross floor area
	Residential - \$598.11 per unit
Improvement Bonds & Deposits	
	Bond in the amount of 100% of the Improvement Costs
	or 20% Cash Bond + 25% Administrative Fee
Zoning Review / Building Permit	
(See Building Permit Fees)	Retain 25% of Residential / Commercial Building Permit
	Fee
Address / Street Assignments	\$250.00 plus \$50.00 per address
Tree Removal Permit	
Residential	\$75.00
Non-Residential	\$150.00
Recurring Architectural Review Meeting	
Non-Residential	\$500.00
Miscellaneous Fees	
Public Notice Mailing (Stamps, Paper and Envelopes)	
If addresses provided by Applicant	\$100.00 Administrative Fee + \$0.50 per Notice mailed
If addresses prepared by City	\$200.00 Administration Fee + \$0.50 per Notice mailed
Zoning Certification letter	\$50.00
Newspaper Advertisement	Actual cost charged by newspaper
Microfilm and / or Laserfische Fee	
Administrative Application(s) (Each Application)	\$150.00
Application(s) Requiring Public Hearing	\$200.00
(Excluding Residential Subdivisions)	
Residential Subdivisions	\$400.00

PLANNING/COMMUNITY DEVELOPMENT PLANNING SERVICES DIVISION FEES

Notes:

- 1. T & M is Time and Materials charge for "fully burdened" hourly rates for each employee working on the application. The fully burdened hourly rate includes City overhead for clerical and other support employees, facilities and equipment.
- 2. Deposit amounts are set at assumed average cost of time and materials to provide the service. When the deposit has been drawn by 80%, an additional deposit of 25% to 50% of the original deposit fee will be required to continue processing application(s) as determined by the Planning Services Division. Applications may be deemed withdrawn if account deficits exist.
- 3. Project Applicants shall pay a cumulative total fee and/or deposits for each application type required.
- 4. The State Department of Fish & Game and Contra Costa County require filing fees (AB 3158) at the time of project approval.

Page 7 of 43

PLANNING/COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES BUILDING PERMIT & PLAN CHECK Uniform Building Code, Section 107

Plan Checking Fees: A fee payment is required to the Chief Building Official for the submission of plans and specifications for reviewing.

Plan Checking Fees shall be 65% of the building permit fee.

An hourly fee of \$80.00 is charged when the Chief Building Official reviews plans that are incomplete; requires changes or an additional plan review.

When it is required to use a consultant, a 15% Administrative Fee is required, in addition to other fees.

California Building Standards Commission Energy & Disabled Access Requirements, Title 24.

There will be an additional fee charged for Plan Check and building permits when necessary to Plan Check for disabled access and energy requirements.

- Disabled Access Plan Check: 25% of Plan Check Fee
- **Disabled Access Inspection:** 25% of Building Permit Fee
- Energy Plan Check: 25% of Plan Check Fee
- Energy Inspection: 25% of Building Permit Fee
- **Issuance Fee:** \$35.00 each issuance

Exceptions: Certificate of Occupancy, water heaters and demolition permits which are "flat fee" permits.

Temporary Certificate of Occupancy - (A cash bond shall be posted in the amount as follows):

- \$2.00 per square foot of floor area not to exceed \$10,000.00 (this in non-interest bearing)
- Administration costs shall be 5% of cash bond not to exceed \$200.00
- The Chief Building Official may waive the bond requirement when the work remaining to be completed if of a minor nature

PLANNING/COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES BUILDING PERMIT & PLAN CHECK Uniform Building Code, Section 107

TOTAL VALUATION ³	APPROVED FEE
\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000.00	\$30.00 for the 1" \$500.00 + \$3.05 for each additional
	\$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$75.75 for the 1" \$2,000.00 + \$14.42 for each additional
	\$1,000.00 or fraction thereof, to and including
	\$25,000.00
\$25,001.00 to \$50,000.00	\$407.41 for the 1" \$25,000.00 plus \$10.10 for each
	additional \$1,000.00 or fraction thereof, to and including
	\$50,000.00
\$50,001.00 to \$100,000.00	\$659.91 for the 1* \$50,000.00 plus \$7.21 for each
	additional \$1,000.00 or fraction thereof, to and including
	\$100,000.00
\$100,001.00 to \$500,000.00	\$1020.41 for the 1" \$100,000.00 plus \$5.76 for each
	additional \$1,000.00 or fraction thereof, to and including
	\$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,324.41 for the 1" \$500,000.00 plus \$4.89 for each
	additional \$1,000.00 or fraction thereof, to and including
	\$1,000,000.00
\$1,000,001.00 and up	\$5,769.41 for the 1" \$1,000,000.00 plus \$3.24 for each
	additional \$1,000.00 or fraction thereof

^a Permit Valuation shall be set as required in Section 107.2 of the California Building Code as adopted and amended by the City of San Ramon

COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES OTHER INSPECTIONS

DESCRIPTION OF SERVICE	APPROVED FEE
Re-Inspection Fee Assessed Under Provisions of Section 108.8	\$80.00/Hr or hourly cost to the City - Hourly cost includes supervision, overhead, equipment, hourly wage and fringe benefits of employees involved
Inspections for which no fee specifically indicated	\$80.00/Hr or hourly cost to the City (including items described above) plus 10% when Contractor services are involved, whichever is greater
Additional Plan Review Required by Changes, Additions or Revisions	\$80.00/Hr or hourly cost to the City (including items described above) plus 10% when Contractor services are involved, whichever is greater
Restore Service – A Permit to restore electric utility service (shut-off because of vacancy, fire, or official act), not inclusive of fees for work requiring additional permits	\$90.00 (this includes \$30.00 fee for electric, \$30.00 fee for building and \$30.00 fee for plumbing and mechanical fees)
Solar Heating and/or Cooling System Installation Swimming Pool Permit Special Inspection	\$50.00 flat fee Based on Valuation of Pool
Administration of Special Inspection – When required by construction type or special conditions by the Chief Building Official	10% of Building Permit Fee
Code Compliance Investigation or Occupancy Inspection Request (results may require an Investigation Report or plans to be submitted for plan review and building permits)	\$120.00
Investigation Reports - Minimum	\$80.00/Hr or hourly cost to the City (including items described in item 1 above) plus 10% whichever is greater
Investigation Reports - With Photos Investigation Fee - Work Without Permit pursuant to: 1997-X UBC Section 107.5.2 1997-X UBC Section 115.5 1997-X UBC Section 103.4.4.2 1997-X UBC Section 304 (D) 2	\$80.00 (1) Fee shall be equal to the amount of fee that would be required by Code, as if a Permit were to be issued; (2) This provision does not apply to emergency work, if the Chief Building Official determines that such work was urgent and necessary; and (3) Not practicable to obtain a permit before the work has begun
Weekly Building Permit Activity Reports	\$100.00 Annual Fee or \$15.00 per request

COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES OTHER INSPECTIONS

DESCRIPTION OF SERVICE	APPROVED FEE
Overtime	
For Weekends and Holidays	 \$120.00/hour with a three (3) hour minimum The overtime charge for service provided during the regular business week would be \$120.00/hour on an hour-to-hour basis with no minimum time period; and Hourly costs is inclusive of supervision, overhead, equipment, hourly wages and fringe benefits of employees involved
Microfilm and/or Laserfische	Permit forms and document - \$0.40/per sheet up to 8" x 14" per side Plan Sheets - regardless of size - \$1.75

PLANNING/COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES NEIGHBORHOOD PRESERVATION & CODE VIOLATIONS

DESCRIPTION OF SERVICE	APPROVED FEE
First Notice / Inspection	Courtesy (No Fee)
Subsequent Notices / Inspections	\$80.00/hour
Photograph Processing	Actual Cost + 15% Administrative Fee
Mileage	\$.485/mile + 15% Administrative Fee
Extension Fee	\$60.00
Posting Fee	\$45.00
Administrative Hearing	\$150.00
Title Search Fee	Actual Cost + 15% Administrative Fee
Declaration of Substandard and/or Public	\$322.00
Nuisance Notice	
Removal of Declaration	\$277.00
Vehicle Abatement (Removal)	Actual Cost + 15% Administrative Fee
Abatement (Cleanup) Cost	Actual Cost + 15% Administrative Fee
Preparation of Job Specifications	\$400.00
City Council Approval of Contract	\$203.00
Contract Performance Inspection	\$160.00
Billing	\$119.00
Record Special Assessment	\$119.00
Filing a Special Assessment	\$202.00

ADMINISTRATIVE COSTS PERTAINING TO VIOLATIONS OF THE SIGN ORDINANCE

DESCRIPTION OF SERVICE	APPROVED FEE
First Violation	\$15.00/sign
Second Violation	\$30.00/sign
Third Violation	\$40.00/sign

PLANNING/COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES NEIGHBORHOOD PRESERVATION & CODE VIOLATIONS

ADMINISTRATIVE COSTS PERTAINING TO OTHER CITY VIOLATIONS

DESCRIPTION OF SERVICE	APPROVED FEE
First Violation	\$100.00 (Not to Exceed)
Second Violation (Within a year)	\$200.00 (Not to Exceed)
Each Additional Violation (Same Ordinance	\$500.00 (Not to Exceed)
within one (1) year)	
For Each Additional Violation (Same Ordinance	\$1,000.00 (Not to Exceed)
within three (3) years)	
Failure of any person to pay a fine in the time	\$5,000.00 (Not to Exceed)
specified is subject to a late assessment fee	
payment - The amount of the payment fee shall	
be one-hundred percent (100%) of the total	
amount of the fine owed - The combined penalty	
and late fee shall not exceed five-thousand dollars	

PLANNING/COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES ELECTRIC PERMIT

Fees Required: The Applicant shall pay any fee required by the Building & Safety Services Division. Once Permit is issued and fees are paid, the work can begin.

DESCRIPTION OF SERVICE	APPROVED FEE
Minimum Fee	
The minimum fee for any Electrical Permit,	\$35.00 – 0-200 ampere electrical service
unless otherwise indicated	\$45.00 - Over 201 ampere electrical service
	\$15.00 each – Additional sub-feeders and distribution power panels
Miscellaneous Permit Fee	
Any Permit for miscellaneous electrical work not in conjunction with a Building Permit and not itemized below	\$40.00 or 2% of the contract cost (including hard and soft cost), whichever is greater
Electric Plan Check Fee	65% of the Electric Permit Fee
New Service or Service Charge	•
Any Permit for new service or change of service not in conjunction with a Building Permit shall be charged as indicated	\$75.00 - 000 - 100 ampere \$75.00 - 101 - 1,000 ampere - plus \$50.00 per 100 amps in excess of 101 amps
	\$525.00 - 1,001 and up - plus \$25.00 per 100 amps in excess of 1,001
9+ Residential Dwellings	
Each Electrical Permit for one (1) or two (2) family dwelling units or a multi-family dwelling unit	20% of the Building Permit Fee inclusive of carports and garages (inclusive of additions and alterations)
In-Ground Swimming Pool, Spas, and Hot Tubs	Minimum of \$40.00 or 30% of the Building Permit Fee, whichever is greater
Above-Ground Swimming Pool, Spas and Hot Tubs	\$40.00
Electric Power Distribution Poles	
(1) Served either underground or overhead for electric service power use;	\$35.00 - 0 - 200 ampere electric service
(2) The fee for electric power distribution for construction sites of buildings, structure, or facilities; and	\$45.00 - over 201 ampere electric service
(3) For use on construction sites only, if a unit fee is indicated	\$15.00 each – additional sub-feeders and distribution power panels

PLANNING/COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES ELECTRIC PERMIT

DESCRIPTION OF SERVICE	APPROVED FEE
Air Conditioning	
The electric hook-up fee for the addition of a	\$40.00 minimum
central A/C cooling system to an existing dwelling	
unit connected to an existing electrical system	
Low Voltage, Protective, Security Signal and Comm	
The Unit Fee for permits for proprietary remote	2% of Building Permit Fee - \$40.00 minimum
control, signaling, power limit, fire protection	
systems, TV systems, security systems,	
communication and sound circuits including	
circuits less than fifty (50) volts installed in	
commercial and industrial or multi-family	
dwelling units	
Electric Signs and Outline Lighting	¢40.00 ::
Inspection of electric wiring and equipment	\$40.00 minimum
associated with illuminated advertising or identification signs and outline lighting located at	*
one address or subdivided space for the tenant or	*
owner shall be a Unit Fee for the first illuminated	
sign	
Commercial or Industrial	
Fees for commercial or industrial work (including	Office / Light Industrial - 20% of the Building Permit
retail stores, offices, motels, mobile trailers) in	Fee
conjunction with a Building Permit are as	
indicated	Retail Sales - 25% of the Building Permit Fee
	Food Markets - 40% of the Building Permit Fee
	Heavy Industrial - 40% of the Building Permit Fee
	Restaurants - 45% of the Building Permit Fee
	A STANDARD
	The minimum fee in all of the above is \$40.00 – percentages in excess of \$40.00 will follow the above schedule

PLANNING/COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES PLUMBING PERMIT

DESCRIPTION OF SERVICE	APPROVED FEE
Minimum Fee	
The minimum fee for any Plumbing Permits,	\$30.00
unless otherwise indicated	\$35.00 for each issuance
Miscellaneous Permit Fee	
Any permit for miscellaneous plumbing work not	\$30.00 or 2% of the contract cost (including the hard
in conjunction with a building with a Building	and soft cost) whichever is greater
Permit, and not itemized below	
Residential Dwellings	
Each Plumbing permit for a one (1) or two (2)	10% of the Building Permit Fee, inclusive of additions
family dwelling unit or a multi-family dwelling	and alterations
unit	700
Swimming Pools	10% of the Building Permit Fee
Air Conditioning	10% of the Building Permit Fee
Commercial or Industrial	
Fees for commercial or industrial work (including retail stores, offices, motels, mobile trailers) in	Office - 10% of the Building Permit Fee
conjunction with a Building Permit are as	Retail Sales - 10% of the Building Permit Fee
indicated	Food Markets - 15% of the Building Permit Fee
	Industrial - 15% of the Building Permit Fee
	Restaurants - 20% of the Building Permit Fee
Water Heaters	\$50.00 flat fee
Plumbing Plan Check Fee	65% of the Plumbing Permit Fee

PLANNING/COMMUNITY DEVELOPMENT BUILDING & SAFETY SERVICES DIVISION FEES MECHANICAL PERMIT

DESCRIPTION OF SERVICE	APPROVED FEE
Minimum Fee	
The minimum fee for any Mechanical Permits,	\$30.00
unless otherwise indicated	\$35.00 for each issuance
Miscellaneous Permit Fee	
Any permit for miscellaneous mechanical work not	\$30.00 or 2% of the contract cost (including the hard
in conjunction with a building with a Building	and soft cost) whichever is greater
Permit, and not itemized below	
Residential Dwellings	
Each Mechanical Permit for a one (1) or two (2)	10% of the Building Permit Fee, inclusive of
family dwelling unit or a multi-family dwelling unit	additions and alterations
Swimming Pools	10% of the Building Permit Fee
Air Conditioning	10% of the Building Permit Fee
Commercial or Industrial	
Fees for commercial or industrial work (including	Office - 10% of the Building Permit Fee
retail stores, offices, motels, mobile trailers) in	·
conjunction with a Building Permit are as indicated	Retail Sales - 10% of the Building Permit Fee
	Food Markets - 15% of the Building Permit Fee
	Industrial - 15% of the Building Permit Fee
	Restaurants - 20% of the Building Permit Fee
Mechanical Plan Check Fee	65% of the Plumbing Permit Fee

PLANNING/COMMUNITY DEVELOPMENT TRANSPORTATION SERVICES DIVISION FEES

DESCRIPTION OF SERVICE	APPROVED FEE	
Citywide Traffic Impact Mitigation Fees		
Residential		
Single Family Residential	\$657.00/DU	
Apartment, Townhouse, Condo	\$460.00/DU	
Other	\$657.00/PM Trip	
Non-Residential	•	
Retail	\$1.90/Sq Ft	
Office	\$0.88/Sq Ft	
Service Commercial	\$1.96/Sq Ft	
Other Non-Residential	\$657.00/PM Trip	
Tassajara Area Benefit Fee	\$7,930.00/DU per provisions of the Joint Powers	
No. of the last of	Authority (JPA)	
Southern Contra Costa JEPA Traffic Mitigation Fees		
Contra Costa Sub-Regional Fee		
Single / Multi-Family Residential	\$3,038.00/DU	
Apartment, Townhouse, Condo	\$3,038.00/DU	
Office	\$4.76/Sq Ft	
Commercial Retail	\$2.98/Sq Ft	
Other	\$3,038.00/PM Trip	
Southern Contra Costa Regional Fees		
Single / Multi-Family Residential	\$1,101.00/DU	
Apartment, Townhouse, Condo	\$1,101.00/DU	
Office	\$1.75/Sq Ft	
Commercial Retail	\$1.10/Sq Ft	
Other	\$1,101.00/PM Trip	
Tri-Valley Transportation Development Fees		
Single Family Residential	\$2,029.00/DU	
Multi-Family Residential	\$1,290.00/DU	
Office	\$3.64/Sq Ft Gross Floor Area	
Retail	\$1.36/Sq Ft Gross Floor Area	
Industrial	\$2.46/Sq Ft Gross Floor Area	
Other	\$812.00/Average AM/PM peak hour trip	

ENGINEERING SERVICES GEOLOGICAL HAZARD ABATEMENT DISTRICT (GHAD) FEES

The GHAD fees and charges shall be the same as those established by the City of San Ramon for all similar services except as otherwise detailed in this Schedule of Fee and Charges.

A plan checking and inspection fee will be assessed for all projects that require plan reviews and/or inspections related to GHAD facilities, including toe-drains and sub-drains. This fee would apply to all retaining wall and swimming pools, new building and building additions and any projects that require a grading permit and impact GHAD facilities. It may also apply to other projects that involve earthwork, trenching or construction of below ground elements that potentially impact GHAD facilities.

Non-Routine projects that require in excess of 3 (three) hours of staff time may be assessed charges based on the actual staff time required to review the project. The deposit amount collected is subject to the discretion of the District Engineer.

Special Projects including Amexation Agreements, Engineers Report, Revisions to the Plan of Control and Request for other Services that require in excess of 3 (three) hours of staff time will be assessed charges based on actual staff time required to review the project. The consultant fees will be the actual of the consultant services plus a 25% administrative fee.

APPROVED GHAD FEE

Routine Building Permit Reviews

1 (One) hour staff time for data collection processing and review at \$80/hour with 2 (two) hour minimum charge for inspection at \$80/hour when inspections are required

Non-Routine Projects

The fee will be charged on an hour-to-hour basis. A deposit amount of \$500.00 to \$10,000.00 will be collected subject to the discretion of the District Engineer

Special Projects

Staff Fees \$1,000.00 (converted to hours at the applicable City of San Ramon rate) plus additional fees for hours in excess of the minimum

Consultant Fees - Consultant's Cost + 25% Administrative Fee

ENGINEERING SERVICES ENGINEERING FEES

A Site Development Permit shall be required for the plan check and inspection of all non-building sites. Improvements of non-residential and residential developments, including grading and drainage improvements, street and related frontage improvements, parking lot improvements, landscaping, and other related site improvements. The fee shall cover plan check and inspection services.

The Site Development Permit shall serve as a grading permit, an erosion and sedimentation control permit, parking lot construction permit, and encroachment permit for curb gutter, driveway and sidewalk improvements, which are authorized by the Municipal Code.

An Erosion and Sedimentation Control Permit shall be required for all projects for which a site development permit has been issued and for which construction activity commences prior to April 15, or extends in an incomplete state (including lack of landscaping) beyond October 15.

A Drainage Permit shall be required for all projects that may change the hydraulic characteristics watercourses and drainage facilities, or are located within an easement dedicated for such purposes.

DESCRIPTION OF SERVICE	APPROVED FEE
Drainage Permit Application Fee	
Routine Projects (Processing & Filing)	\$70.00/hr with 2/hr minimum – charge for processing each Permit
Special Projects (Processing & Filing)	Hourly basis with an initial deposit amount of \$500.00 - \$10,000.00 subject to the discretion of the City or District Engineer
Inspection Fee	\$80.00/hr with 2/hr minimum charge for each inspection
Contra Costa County Flood Control District - DA101A - Drainage Fee (West Branch Only)	
Swimming Pools	\$172.00
Impervious Surface	\$.20/Sq Ft of new impervious surface including but not limited to: driveways, sidewalks, patios, concrete flatwork, and room addition
Site Development	
Plan Check Fee	Minimum Fee of 2.5% of estimated improvement cost + \$80.00/hr for additional staff hours cost exceeding the 2.5%
Inspection Fee During Regular Business Week	6.8% for any improvement costs up to \$250,000.00 and \$6.3% for any improvement cost over \$250,000.00
Overtime During Weekends & Holidays	The hourly rate is \$120.00/hr with a two (2) hour minimum
Overtime Inspection Fee Deposit	\$500.00 - \$10,000.00 amount subject to discretion of City or District Engineer, based on size of project and overtime potential

ENGINEERING SERVICES ENGINEERING FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Encroachment Permits	
Permit Application & Filing Fee – Routine Projects	\$70.00/Hr with a one (1) hour minimum processing charge per Permit (Note: The permit application and filing fee does not apply to encroachment permits for dumpsters in residential areas)
Permit Application, Filing and Review Fee – Special Projects	Fee will be charged on an hour-to-hour basis with a deposit amount of \$500.00 - \$10,000.00 subject to the discretion of the City Engineer
Permit Inspection Fee	The City or District Engineer on an estimated basis with a two (2) hour minimum charge determines all inspection fees. The hourly rate of \$80.00/hr with a two (2) hour minimum
Overtime Inspection Fee	
During Regular Business Week	The hourly rate of \$120.00/hr on an hour-to-hour basis
During Weekends and Holidays	The hourly rate of \$120.00/hr with a three (3) hour minimum
Hauling and Oversize Loads	As set by the California Department of Transportation (CalTrans)
Preliminary Development Review Fee	
	\$1,000.00 + \$80.00/Hr in Excess of \$1,000.00 to Review Plan / Studies of Project awaiting entitlements
Subdivision Review	
Minor Subdivisions	\$500.00
Major Subdivisions	\$500.00 + \$125.00/lot
Monument Checking Fee - Any error found in placement, course or identification of survey monuments shall require payment of fee as indicated	The cost shall be passed on directly to the Applicant at consulting cost + 25%
Tentative Map Technical Review Fee	\$1,000.00 + \$80.00/Hr in excess of \$1,000.00 to Review Plans or Studies of Projects awaiting entitlements
Single Parcel Plan Review Fee	\$60.00/parcel
Other Parcel Review Fees	
Certificates of Compliance, Property Mergers, Parcel Map Waives & Lot Line Adjustments	\$250.00/parcel
Street Vacations (Fee may be adjusted downward by City Engineer if minor vacation)	\$500.00 + \$80.00/hr in excess of \$500.00
Bonds, Letters of Credit and Deposits for	10% of the Bond or Deposit value with a maximum of
Improvements	\$500.00 to cover the administrative cost
Base Map Revision Fee (Applicable at filing of Final Map, Parcel Map or Lot Line Adjustment)	As set by Contra Costa County + 10%

ENGINEERING SERVICES ENGINEERING FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Creek Study and Drainage Mitigation	
Twin Creeks Watershed	\$1,500.00/developable acre
South San Ramon Creek (Main Stem) Oak	\$750.00/developable acre
Creek Watershed	_
Drainage Mitigation Fee	\$875.00/developable acre
	\$15.00/Sq Ft or portion thereof of site impervious
	surface
Other Fees	
Appeals	\$250.00 per decision being appealed
Peer Review of Special Studies	The cost of reviewing any Special Study shall be passed
	on directly to the Applicant at consulting cost + 25%
Plans / Maps / Prints / Reproduction Stencils	
Mylar Replacement Fee	\$5.50/Sq Ft
Size of Print	
18" x 26"	\$2.00/Sheet
24" x 36"	\$2.00/Sheet
30" x 42"	\$3.00/Sheet
Oversized Sheets	\$.30/Sq Ft
Microfilm Reproduction	\$2.00/Sheet
Storm Water Stencil	\$15.00/Thermoplastic Stencil
Aerial Photo - 24" x 26"	\$5.00 or \$.83/Sq Ft
Engineering Research	
Legal or Letter	\$60.00/hr
Flat Files / Engineering Drawings	\$60.00/hr (\$25.00 minimum)
Flood Zone Determination	\$40.00/lot or \$200.00 maximum for group of adjacent
	lots - Request must be in writing with written City
	response

POLICE SERVICES POLICE DEPARTMENT FEES

rprinting ards	\$15.00 - Resident or Teachers employed within the City limits \$35.00 - Non-Resident - first card
	\$35.00 - Non-Resident - first card
	\$35.00 - Non-Resident - first card
	\$60.00 - Non-Resident - It's card
	\$20.00 - Non-Resident - each additional card
can	\$20.00 - Resident
	\$40.00 - Non-Resident
	φ40.00 - INOII-Resident
	(Does not include DOJ fees)
ent Report	\$10.00/report
Injuries / Fatality (Impact Callout)	\$100.00/report
of Good Conduct	L. innermance and the second s
	\$30.00 - Resident
	\$40.00 - Non-Resident
le License	\$4.00
(1) Day Liquor License Letter to Alcoholic	\$30.00
rage Control (ABC) Board	
Property Insurance Reports	\$10.00
Alarms	
ithin ninety (90) day period	No Charge
ithin ninety (90) day period	Letter
ithin ninety (90) day period	\$50.00
7ithin ninety (90) day period	\$200.00
Vithin ninety (90) day period	\$300.00
than five (5) in a 90-day period	\$200.00 each
al Events Staffing	Φ 5 0 0 0 / 1 1
nistrative Fee - two (2) hour minimum	\$50.00/Hr
er – two (2) hour minimum - two (2) hour minimum	\$76.00/Hr \$38.00/Hr
se of Stored / Towed Vehicles	\$100.00/Hr
se of stored / Towed vehicles	\$100.00/FI
ng Under the Influence (DUI)	1
Response time by Officers Involved	\$50.00 administration charge plus:
<u>-</u>	,
	(1) \$76.00/hr per Officer
	(2) \$84.00/hr per Sergeant
	(3) \$38.00/hr per PST
e Prevention	- The state of the
Inspection / Plan Reviews	\$55.00

POLICE SERVICES POLICE DEPARTMENT FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Bingo / I. D. Cards	
I. D. Cards	\$5.00
Permit	\$50.00
Card Room Application Fee	\$1,000.00
Card Room Annual Licensing Fee	\$5,000.00/table
Card Room Employee Work Permit	
New Work Permit	\$200.00/New Permit
Renewal Work Permit	\$100.00/Annual Renewal
Citation Sign-Off	
Resident	\$5.00
Non-Resident	\$10.00
Non-Resident Issued by SRPD	\$5.00
Massage Permit Fees	
Massage Establishment	\$382.00/New Permit
1146	\$350.00/Annual Renewal
Masseur / Masseuse Permit	\$432.00/New Permit
(Owner / Operator)	\$390.00/Annual Renewal
Outcall Massage Permit	\$432.00/New Permit
	\$390.00/Annual Renewal
Masseur / Masseuse Permit	\$157.00/New Permit
	\$100.00/Annual Renewal

POLICE SERVICES POLICE DEPARTMENT FEES

DESCRIPTION OF SERVICE	APPROVED FEE	
	Code Section	Bail Amount
Violation of City Ordinance		
Parking Truck / Trailer (Exceeding 10,000 lbs.)	SR B8-51	\$100.00
Roadside Selling of Vehicle	SR B6-211	\$30.00
Permit parking	SR B8-21	\$30.00
Parking Oversized Vehicles	SR B8-31	\$100.00
Stopping, Standing, Parking - Curb Marking	SR B8-1	\$30.00
Time Limit Parking	SR B8-2	\$30.00
Parking / Stopping - Construction Area	SR B8-3	\$30.00
Parking Designated Zones - Private Property	SR B8-4	\$30.00
Parking Within Marked Spaces	SR B8-5	\$30.00
Temporary / Emergency Parking Sign / Barriers	SR B8-6	\$30.00
Violation of California Vehicle Code		
Parked in Red Zone	CVC 21458a	\$20.00
Blocking Intersection	CVC 22500a	\$20.00
Blocking Crosswalk	CVD 22500b	\$20.00
Parking Adjacent to Safety Zone	CVC 22500c	\$20.00
Parking Within Fifteen Feet (15') of Fire Station Driveway	CVC 22500d	\$20.00
Blocking Driveway	CVC 22500e	\$20.00
Blocking Sidewalk	CVC 22500f	\$20.00
Blocking Excavation	CVD 22500g	\$20.00
Double Parked	CVC 22500h	\$20.00
Stopping in Tube or Tunnel	CVC 22500j	\$20.00
Stopping on Bridge	CVC 22500k	\$20.00
Blocking Wheelchair Access	CVC 225001	\$250.00
Curb Parking	CVC 22502a	\$20.00
Curb Parking One-Way Road	CVC 22502e	\$20.00
Unincorporated Area Parking	CVC 22504a	\$20.00
Parked in Posted No Parking Area	CVC 22505b	\$20.00
Blocking Handicapped Parking Stall	CVC 22507.8a	\$275.00
Parked in Handicapped Parking Stall	CVC 22507.8b	\$275.00
Parking on Line / Handicapped Parking Stall	CVC 22507.8c	\$20.00
Fire Hydrants	CVC 22514	\$20.00
Unattended Vehicles	CVC 22515 a & b	\$20.00
Illegal to Park on RR Tracks	CVC 22521	\$20.00
Park Near Sidewalk Ramps	CVC 22522	\$276.00

PUBLIC SERVICES PUBLIC SERVICES FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Special Event Staffing and Public	\$68.00/Hr Regular - Two (2) Hour Minimum
Services "Call Out Rate"	
	\$89.00/Hr Overtime – Two (2) Hour Minimum
Right-of-Way Banner Permit	Processing Fee - \$150.00 per application
Application	
	Installation Fee - \$48.00 per banner
	Pole Rental Fee - \$15.00 per pole

PARKS & COMMUNITY SERVICES

Fees for participating in classes, programs, activities and events shall be based upon;

- Competing fee in other cities, recreation districts, and colleges; and
- Session length and length of class time per meeting; and
- Class enrollment statistics regarding an activity and the fees that were charged for that activity; and
- Financial need of the instructor; and
- The cost to the City for providing such services; and
- · City Council direction on recovered costs; and
- Subsidized programs at the Senior Center for individuals ages 55+ to encourage participation in activities that promote healthy lifestyles; and
- Discounted rates for adults ages 65+ in the areas of aquatics and cultural arts to encourage continued participation; and
- The value and benefit of such services to the San Ramon Community.

Fees for facilities and park rentals are reviewed and approved by the Parks and Community Services Commission at public meetings.

TRANSACTION FEES

Classes or Programs:

Once a class or program is confirmed and paid, a transaction fee will be charged for any additional request (withdrawal, addition, and/or change) per transaction.

Transaction fees are as follows:

- \$5.00 for class/program fees of \$50.00 or less
- 10% of total for class/program fees of \$51.00 or more

Facility Rentals:

Once a facility is confirmed and deposit is on file, a \$25.00 transaction fee will be charged for any cancellation/revision. This fee is in addition to any applicable cancellation penalties that may apply.

DESCRIPTION OF SERVICE	APPROVED FEE
Facility Deposits	
Small Room	\$50.00
Medium Room	\$100.00
Large Room	\$200.00
Grand Room Weekday: Monday-Thursday	\$500.00
Grand Room Weekend: Friday-Sunday	\$1,000.00
Kitchen	\$100.00
Dougherty Station Front Row Theater	
Large Production	\$500.00
Lecture/Small Production	\$200.00

PARKS & COMMUNITY SERVICES ADVERTISING FEES

Recreation Guide and Playbill Advertising Fees				
Size	One Issue	Two Issues 20% off	Three Issues 20% off	Four Issues 20% off
Business Card	\$132.00	\$211.00	\$317.00	\$422.00
⅓ Page	\$165.00	\$264.00	\$396.00	\$528.00
¼ Page	\$264.00	\$422.00	\$634.00	\$845.00
1/3 Page	\$297.00	\$475.00	\$713.00	\$950.00
½ Page	\$561.00	\$898.00	\$1,273.00	\$1,795.00
Full Page	\$1,122.00	\$1,795.00	\$2,693.00	\$3,590.00
Inside Back Cover	\$1,320.00	\$2,112.00	\$3,168.00	\$4,224.00
		For Non-Profit		
Size	One Issue	Two Issues	Three Issues	Four Issues
		20% off	20% off	20% off
Business Card	\$106.00	\$169.00	\$253.00	\$338.00
1/8 Page	\$132.00	\$211.00	\$317.00	\$475.00
¼ Page	\$211.00	\$338.00	\$507.00	\$675.00
⅓ Page	\$238.00	\$381.00	\$570.00	\$760.00
½ Page	\$449.00	\$718.00	\$1,078.00	\$1,437.00
Full Page	\$898.00	\$1,437.00	\$2,154.00	\$2,872.00
Inside Back Cover	\$1,320.00	\$2,112.00	\$3,168.00	\$4,224.00

Four Color Glossy Rates		
Size	Rate Per Issue	and the state of t
¼ Page	\$376.00	
½ Page	\$625.00	
Full Page	\$1,250.00	

General Advertising				
Size	One Issue (two months)	Three Issues or more 10% off	Back Cover	Back Cover three or more 10% off
Business Card	\$125.00	\$338.00	\$138.00	\$372.00
⅓ Page	\$132.00	\$357.00	\$145.00	\$392.00
¼ Page	\$200.00	\$540.00	\$220.00	\$594.00
½ Page	\$400.00	\$1080.00	\$440.00	\$1188.00
Full Page	\$800.00	\$2160.00	\$880.00	\$2376.00

DESCRIPTION OF SERVICE	APPROVED FEE
Special Events Permit Application	
Parkland Dedication and/or payment of a Fee is required by Ordinance No. 171 as outlined in the Municipal Code, Chapter IX, Sections C-5-141 through C-5-155 and in accordance with the Recreation Element of the General Plan	\$250.00/Application

PARKS & COMMUNITY SERVICES PARKS FACILITIES, FOUNTAINS, CITY MAINTAINED PROPERTY & PHOTO FILM FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Commercial Feature Film / Television	\$1,000.00/Day
Productions / Television Commercials /	\$500.00/½ Day
Industrial Film / Video Production Fee - Special	
Event Permit Required	
Non-Profit Film / Video / Documentary - Special	\$500.00/Day
Event Permit Required	\$250.00/½ Day
Commercial Still Photography	
Royalty Free Licensing Fee/Annual	\$200.00/Annual
Royalty Free Licensing Fee/Day	\$50.00/Day
Rights Managed Independent Fee - Special	\$500.00/Day
Event Permit May Be Required	
Forest Home Farms Photography / Filming	
Requires Reservation for All Commercial	
Photography / Film / Video and May Require a	
Special Permit	

PARKS & COMMUNITY SERVICES UPPER BARN RENTAL & GLASS HOUSE GARDEN RENTAL FEES

Weekday rates apply for rental times, which begin Sunday at 6:00 p.m. Weekend hours run from Friday at 6:00 p.m. until Sunday at 6:00 p.m. Events booked on City of San Ramon holidays will follow appropriate weekend rates. Whenever a rental includes weekday and weekend time periods, applicable rental fees will be charged for each time period.

All rates are based on a 2-hour rental minimum. Charges will be assessed on an hourly basis; there will be not pro-ration for half-hour use.

Forest Home Farms Upper Barn

DESCRIPTION OF SERVICE	AI	PPROVED FEE
Resident & Non-Profit	Weekday	Weekend
	\$55.00/hr	\$70.00/hr
Private Non-Resident/Commercial	Weekday	Weekend
	\$155.00/hr	\$185.00/hr

Glass House Garden

DESCRIPTION OF SERVICE	APPROVED FEE		
Resident & Non-Profit	Weekday \$105.00/hr	Weekend	
Private Non-Resident/Commercial	Weekday	\$135.00/hr Weekend	
	\$155.00/hr	\$185.00/hr	

PARKS & COMMUNITY SERVICES COMMUNITY CENTER, DOUGHERTY STATION COMMUNITY CENTER, SENIOR CENTER, LIBRARY MEETING ROOM, OLYMPIC POOL, & CLASS ROOM RENTAL FEES

Weekday rates apply for rental times, which begin Sunday at 6:00 p.m. Weekend hours run from Friday at 6:00 p.m. until Sunday at 6:00 p.m. Events booked on City of San Ramon holidays will follow appropriate weekend rates. Whenever a rental includes weekday and weekend time periods, applicable rental fees will be charged for each time period.

All rates for the Grand Room and the Large Room are based on a 2 (two) hour rental minimum. Charges will be assessed on an hourly basis; there will be no pro-ration for half-hour use. All room rentals include an hourly maintenance fee (janitorial, carpet & window cleaning, staff, and utilities).

Grand Room = Fountain Room & Ridgeview Room; Large Room = Vista Grande, San Ramon Library Meeting Room, & Terrace Room; Medium Room = Alcosta Room, San Ramon Olympic Pool Classroom, San Ramon Senior Center Meeting Room; Small Room = Rooms averaging approximately 400 square feet.

DESCRIPTION OF SERVICE	APPROVED	FEE
Non-Profit/Co-Sponsored Groups	Weekday	Weekend
Grand Room	\$50.00/hr	\$125.00/hr
Large Room	\$35.00/hr	\$75.00/hr
Medium Room	\$25.00/hr	\$55.00/hr
Small Room	\$20.00/hr	\$40.00/hr
Dance Studio	\$20.00/hr	\$40.00/hr
Kitchen*	\$11.00/hr	\$11.00/hr
Kitchen Only	\$120.00/hr	\$120.00/hr
Rose Garden**	\$30.00/hr	\$30.00/hr
Non-Profit /Co-Sponsored Groups	Weekday	Weekend
San Ramon Library Meeting Room - Setup and	\$10.00/hr	\$10.00/hr
cleanup not included in fees - Room may be		,
reserved one (1) year in advance		
Private Resident	Weekday	Weekend
Grand Room	\$105.00/hr	\$250.00/hr
Large Room	\$70.00/hr	\$125.00/hr
Medium Room	\$55.00/hr	\$80.00/hr
Small Room	\$40.00/hr	\$60.00/hr
Dance Studio	\$40.00/hr	\$60.00/hr
Kitchen*	\$20.00/hr	\$20.00/hr
Kitchen Only	\$120.00/hr	\$120.00/hr
Rose Garden**	\$30.00/hr	\$30.00/hr

PARKS & COMMUNITY SERVICES COMMUNITY CENTER, DOUGHERTY STATION COMMUNITY CENTER, SENIOR CENTER, LIBRARY MEETING ROOM, OLYMPIC POOL, & CLASS ROOM RENTAL FEES

DESCRIPTION OF SERVICE	and a second second A	PPROVED FEE
Private Non-Resident or Commercial	Weekday	Weekend
Grand Room	\$135.00/hr	\$315.00/hr
Large Room	\$90.00/hr	\$160.00/hr
Medium Room	\$70.00/hr	\$100.00/hr
Small Room	\$50.00/hr	\$75.00/hr
Dance Studio	\$50.00/hr	\$75.00/hr
Kitchen*	\$21.00/hr	\$21.00/hr
Kitchen Only	\$120.00/hr	\$120.00/hr
Rose Garden**	\$30.00/hr	\$30.00/hr

NOTES:

- * Kitchen rented in conjunction with a Grand or Large room.
- ** Rose Garden is rented in conjunction with the Fountain Room only (See page 3 "E" of *Facilities Policies*)

PARKS & COMMUNITY SERVICES CIVIC CENTER SITE & SENIOR CENTER GAZEBO RENTAL FEES

DESCRIPTION OF SERVICE	APPROV	ED FEE
Civic Center Site Lot		e transfer for the second section of the control of
Corner of Bollinger Canyon Rd. & Camino Ramon	Weekday	Weekend
Resident, Non-Resident, Commercial, & Non-Profit	\$30.00/hr	\$60.00/hr
May require Special Event Permit*		
Senior Center Gazebo Rental Rates	* *************************************	
Resident- Private or Group	\$105.00/hr	\$105.00/hr
Non-Resident - Private or Commercial	\$135.00/hr	\$135.00/hr

NOTE: *Special Event Permit required

PARKS & COMMUNITY SERVICES CENTRAL PARK, ATHAN DOWNS PARK, SENIOR CENTER, VALLEY VIEW PARK, & HIDDEN VALLEY PARK RENTAL FEES

DESCRIPTION OF SERVICE		APPROVED FEE
Non-Profit Organizations	Weekday	Weekend
Groups 1 to 50	\$45.00/day	\$45.00/day
Groups 51 to 149	\$115.00/day	\$115.00/day
Groups 150 +	\$135.00/day	\$135.00/day
San Ramon Resident	<u>Weekday</u>	Weekend
Groups 1 to 50	\$90.00/day	\$90.00/day
Groups 51 to 149	\$180.00/day	\$180.00/day
Groups 150 +	\$270.00/day	\$270.00/day
Commercial Resident	Weekday	Weekend
Groups 1 to 50	\$130.00/day	\$130.00/day
Groups 51 to 149	\$239.00/day	\$239.00/day
Groups 150+	\$449.00/day	\$449.00/day
Non-Resident (weekdays only)	Weekday	Weekend
Groups 1 to 50	\$165.00/day	Not reservable
Groups 51 to 149	\$300.00/day	Not reservable
Groups 150 +	\$450.00/day	Not reservable

NOTE: For all groups 150 + a Special Event Permit is required

PARKS & COMMUNITY SERVICES SAN RAMON OLYMPIC POOL & AQUATIC PARK & DOUGHERTY VALLEY AQUATIC FACILITY RENTAL FEES

DESCSRIPTION OF SERVICE	APPROVE	DFEE
San Ramon Resident	Weekday	Weekend
Groups up to 26	\$135.00 per session	\$135.00 per session
Groups 26 to 50	\$275.00 per session	\$275.00 per session
Groups 51 and larger	Call Parks & Community Services for more information	Call Parks & Community Services for more information
Non-Resident	Weekday	Weckend
Groups up to 26	\$200.00 per session	Not available on weekends
Groups 26 to 50	\$345.00 per session	Not available on weekends
Groups 51 and larger	Call Parks & Community Services for more information	Not available on weekends

PARKS & COMMUNITY SERVICES FOREST HOME FARMS PICNIC RENTAL FEES

DESCRIPTION OF SERVICE	APPROVED FEE	
Non-Profit Organizations	Weekday	Weekend
Groups up to 50	\$70.00 per session	\$70.00 per session
Groups over 50	Call Parks & Community	Call Parks &
	Services for more information	Community Services for more information
San Ramon Resident-Private	Weekday	Weekend
Groups up to 50	\$140.00 per session	\$140.00 per session
Groups over 50	Call Parks & Community Services for more information	Call Parks & Community Services for more information
San Ramon Resident-Commercial	Weekday	Weekend
Groups up to 50	\$180.00 per session	\$180.00 per session
Groups over 50	Call Parks & Community	Call Parks &
	Services for more information	Community Services for more information
Non-Resident	Weekday	Weekend
Groups up to 50	\$270.00 per session*	\$270.00 per session*
Groups over 50	Call Parks & Community	Call Parks &
	Services for more information	Community Services for more information

NOTE: *Requires Special Event Permit application in addition to the fee

PARKS & COMMUNITY SERVICES CENTRAL PARK AMPHITHEATER USE & TENNIS COURT RENTAL FEES

Central Park Amphitheater Use

DESCRIPTION OF SERVICE	APPROVED FEE
Central Park Amphitheater Use	
Non-Profit Group	\$1500.00/six hours of use*
Non-Resident Commercial	

Tennis Court Rental Fees

DESCRIPTION OF SERVICE	APPROVED FEE
Rates for Tournament Use	
City Sponsored Program	No Charge
City Co-Sponsored	\$20.00 flat fee + \$5.00/court/hr
Non-Profit Group	\$30.00 flat fee + \$6.00/court/hr
Resident	\$40.00 flat fee + \$7.00/court/hr
Non-Resident	\$50.00 flat fee + \$8.00/court/hr

NOTE: *Requires Special Event Permit application in addition to the fee

PARKS & COMMUNITY SERVICES BASEBALL AND SOCCER FIELDS - CENTRAL PARK & ATHAN DOWNS RESERVATION FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Turf Fields	
Youth Co-Sponsored Organizations and San	\$5.00/hr
Ramon Valley Unified School District (Central	
Park & Athan Downs only)	
Adult Co-Sponsored Organizations, San Ramon	\$10.00/hr
Residents and Non-Profit Organizations	
Commercial Resident	\$15.00/hr
Non-Resident	\$20.00/hr
Light Fee at Sports Fields	
Co-Sponsored Organizations and San Ramon	\$20.00/hr
Valley Unified School District	
San Ramon Residents and Non-Profit	\$20.00/hr
Organizations	
Commercial Resident	\$40.00/hr
Non-Resident	\$40.00/hr
Synthetic Fields	
Co-Sponsored Organizations and San Ramon	\$30.00/hr
Valley Unified School District	
San Ramon Residents and Non-Profit	\$40.00/hr
Organizations	
Commercial Resident	\$50.00/hr
Non-Resident	\$100.00/hr

PARKS & COMMUNITY SERVICES DOUGHERTY STATION COMMUNITY CENTER FRONT ROW THEATER RENTAL FEES

Weekday rates apply for rental times, which begin Sunday at 6:00 p.m. Weekend hours run from Friday at 6:00 p.m. until Sunday at 6:00 p.m. Events booked on City of San Ramon holidays will follow appropriate weekend rates. Whenever a rental includes weekday and weekend time periods, applicable rental fees will be charged for each time period. All rates for the Lecture Hall/Theatre are based on a 2-hour rental minimum. Charges will be assessed on an hourly basis; there will be no pro-ration for half-hour use. There are two different styles for rental in the theater: Lecture Style that encompasses the apron of the stage and the scating area and Theatrical Style, which utilizes all of the lecture style area as well as the stage and backstage area. Load in and set-up time for sets and light focusing for theatrical productions will be charged at the weekday rate even if they occur on a weekend. Theater rentals can be booked six months in advance of the requested date.

Lecture Style Rental - Seating area and small stage space in front of curtain will include:

Rental use will include two microphones, projector, screen, VCR, CD player, DVD player, and basic house lighting. One house manager is included in the price of the rental. If additional staff are needed due to the scope or size of the production or event, they will be billed at an additional \$15/hour per extra staff person.

Theatrical Style Rental - Will include all of the space for lecture style rental plus: lighting board, soundboard and full stage space and back stage area. Theatrical usage requires written approval by the Cultural Arts Manager and a preevent meeting to establish the details and appropriateness of the rental prior to the signage of the contract. One house manager is included in the price of the rental. If additional staff are needed due to the scope or size of the production or event, they will be billed at an additional \$15/hour per extra staff person.

DESCRIPTION OF EQUIPMENT	APPROVED FEE
Extra Equipment	
Headset communication system	\$5.00 per unit per day
Additional microphones	\$5.00 per microphone per day
Additional microphones stands	\$10.00 per day
Spotlight	\$10.00 per day
Podium	\$25.00 per day
Upright piano	\$50.00 per day
2 (two) additional speakers/monitors	\$20.00 per day
Lighting board*	\$25.00 per day with approved operator
10 (ten) channel sound board/mixer*	\$25.00 per day with approved operator
Technical staff to run light/sound board	\$15.00/hour
Piano Tuning	\$150.00

All theatre rentals include an hourly maintenance fee, which includes utilities, janitorial, carpet cleaning, window cleaning, drapery & curtain cleaning cost.

NOTE: * The City will host biannual exams to certify people to operate our sound and lighting system. If the renter does not have a certified operator, they will need to pay a City technical staff person to run light and sound for their production.

PARKS & COMMUNITY SERVICES DOUGHERTY STATION COMMUNITY CENTER FRONT ROW THEATER RENTAL FEES

DESCRIPTION OF SERVICE	APPROVED FEE	
Non-Profit/Co-Sponsored Organizations	Weekday/Load In/Strike	Weekend
Free Events, Meetings, and Training	\$39.00/hr	\$99.00/hr
Ticketed Events & Fundraisers	\$39.00/hr plus 20% of gross ticket revenue	\$99.00/hr plus 20% of gross ticket revenue
Theatrical Use	\$49.00/hr plus 20% of gross ticket revenue	\$109.00/hr plus 20% of gross ticket revenue
San Ramon Resident - Private	Weekday/Load In/Strike	Weekend
Free Events, Meetings, and Trainings	\$59.00/hr	\$119.00/hr
Ticketed Events & Fundraisers	\$59.00/hr plus 20% of gross ticket revenue	\$119.00/hr plus 20% of gross ticket revenue
Theatrical Use	\$69.00/hr plus 20% of gross ticket revenue	\$129.00/hr plus 20% of gross ticket revenue
Non-Resident Private or Commercial	Weekday/Load In/Strike	Weekend
Free Events, Meetings, and Trainings	\$84.00/hr	\$144.00/hr
Ticketed Events & Fundraisers	\$84.00/hr plus 20% of gross ticket revenue	\$144.00/hr plus 20% of gross ticket revenue
Theatrical Use	\$94.00/hr plus 20% of gross ticket revenue	\$154.00/hr plus 20% of gross ticket revenue

PARKS & COMMUNITY SERVICES EQUIPMENT RENTAL FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Overhead Projector & Screen	\$25.00
Slide Projector & Screen	\$25.00
Arch	\$25.00
Portable Cassette PA Player	\$25.00
VCR/Screen	\$75.00 (\$250.00 Deposit)
LCD Projector	\$150.00 (\$350.00 Deposit)
Tabletop Lectern w/PA	\$25.00
AV Cart only	\$25.00
PA System - Fountain Room (includes one	\$25.00
microphone & stand)	
Additional Microphone w/or w/o Stand	\$25.00
Easel & Paper Pad	\$25.00
Coffee Maker - Terrace Room	\$25.00
Coffee Service at Dougherty Station	\$18.00/per airpot
Portable Coffee Maker	\$25.00
Full Length Podium (No PA System)	\$25.00
Piano (Fountain Room)	\$100.00
Piano (Terrace Room)	\$50.00
Portable Bar	\$25.00
Display Easels	\$25.00
Dry Erase Board / Whiteboard	\$25.00
Fountain Room 30' x 12' Dance Floor -	\$200.00 (No Longer Comes With the Room)
Depending on availability and room capacity,	,
additional dance floor modules may be rented for	
\$5.00 for 3' x 3' module	
Carpet Cleaning (Fountain Room)	Maintenance Fee Included in Rental
Carpet Cleaning (Terrace Room)	Maintenance Fee Included in Rental

PARKS & COMMUNITY SERVICES AQUATIC CENTER SWIM MEET FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Swim Meet Rental	
Under 500 Entries	
Whole Facility	\$1,150.00/day + Guard Fee of \$12.00 per Guard per Hour
50-Meter Pool	\$750.00/day + Guard Fee of \$12.00 per Guard per Hour
25-Yard Pool	(Lap/Training Pool) \$500.00/day + Guard Fee of \$12.00 per Guard per Hour
Large Swim Meet	
Over 500 Entries	\$1,800.00 per two (2) day meet and Guard Fee of \$12.00 per Guard per Hour – Includes use of classroom and timing board (must have qualified timer to operate scoreboard)
Scoreboard	——————————————————————————————————————
	\$100.00 Rental Fee + City staff Fee of \$12.00 per Hour to Run System unless a Qualified Person is Present to Operate System

PARKS & COMMUNITY SERVICES PINE VALLEY & IRON HORSE GYMNASIA RENTAL FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Non-Profit Organizations	
Pine Valley Floor A or B	\$40.00/Hr
Pine Valley Main Floor / Windemere Ranch	\$70.00/Hr
Iron Horse Floor A, B or C	\$45.00/Hr
Iron Horse Main Floor	\$110.00/Hr
Resident - Private	
Pine Valley Floor A or B	\$50.00/Hr
Pine Valley Main Floor / Windemere Ranch	\$90.00/Hr
Iron Horse Floor A, B or C	\$55.00/Hr
Iron Horse Main Floor	\$125.00/Hr
Resident - Commercial	
Pine Valley Floor A or B	\$60.00/Hr
Pine Valley Main Floor / Windemere Ranch	\$100.00/Hr
Iron Horse Floor A, B or C	\$65.00/Hr
Iron Horse Main Floor	\$130.00/Hr
Non-Resident - Private	
Pine Valley Floor A or B	\$60.00/Hr
Pine Valley Main Floor / Windemere Ranch	\$100.00/Hr
Iron Horse Floor A, B or C	\$65.00/Hr
Iron Horse Main Floor	\$130.00/Hr
Non-Resident - Commercial	
Pine Valley Floor A or B	\$100.00/Hr
Pine Valley Main Floor / Windemere Ranch	\$150.00/Hr
Iron Horse Floor A, B or C	\$110.00/Hr
Iron Horse Main Floor	\$235.00/Hr
City Co-Sponsored Groups	
Pine Valley Floor A or B	\$30.00/Hr
Pine Valley Main Floor / Windemere Ranch	\$60.00/Hr
Iron Horse Floor A, B or C	\$30.00/Hr
Iron Horse Main Floor	\$90.00/Hr